

TAB

Administrative - Internal Use Only

LOGISTICS TEAM - WATERGATE RECORDS SEARCH

25X1A

OL Component

Responsible Officer

Plans & Programs Staff

Office of the Director of Logistics

Budget and Fiscal Branch

Records and Services Branch

Procurement Management Staff

Security Staff

Personnel & Training Staff

Supply Division

Procurement Division

Real Estate & Construction Division

Logistics Services Division

Printing Services Division

*Appointed to conduct and coordinate the overall search within the Office of Logistics as well as the Plans & Programs Staff.

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Next 2 Page(s) In Document Exempt

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INDEX OF LOGISTICS REPORTS 14-25 MAY 1973 AND 4 MARCH 1974

1. Memo dtd 4 Mar 74 to D/L fr C/PD/OL, transmitted to ADD/M&S 7 Mar 74, subject: Accommodation Procurement Review.
2. Memo dtd 25 May 73 to DD/M&S fr D/L, subject: Sensitive Activities and Personal Contacts with or Related to Government Officials and Others Now Under Investigation (OL 3 3028).
3. Memo dtd 23 May 73 to DD/M&S fr D/L, subject: Sensitive Activities and Personal Contacts with or Related to Government Officials and Others Now Under Investigation (OL 3 2984).
4. Memo dtd 14 May 73 to DCI thru DD/M&S fr D/L, subject: Sensitive Activities Performed by the Office of Logistics (OL 3 2758).

TAB

FILES SCREENED OUT AND NOT PHYSICALLY SEARCHED
FOR WATERGATE-RELATED MATERIAL

<u>Description</u>	<u>Reason</u>
1. Records Center/Archives - other than selected records	Determined generally an unlikely source. Selectively searched only where informal OL files indicated some possibility of results.
2. Logistics Histories	CIA History Staff searching all histories per advice C/ISAS.
3. Computer Stored Records - other than CONIF system records	CONIF records determined only likely computer stored source.
4. Logistics Personnel & Training Files	Pertain only to Logistics employees and determined an unlikely source.
5. Logistics Budget & Fiscal Files	Support Logistics budgetary requirements and allotment transactions and determined an unlikely source.
6. Regulatory Issuances, Procedural Guides, Bulletins, Presentation Outlines, Graphic Displays, and Visual Aids	Determined unlikely sources.
7. Logistics Cable & Dispatch Files	Determined an unlikely source.
8. Safehouse Files	Underwent two prior exhaustive searches. All pertinent information previously extracted and forwarded.
9. Hqs Bldg Engineering Records	Concern engineering work in support of Hqs Bldg. Determined an unlikely source.
10. Real Estate & Construction Contractor Files not identified with Watergate	Determined an unlikely source.

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| | 11. Contractor Security Approval Files not identified with Watergate | Determined an unlikely source. |
| | 12. General Procurement Division voucher and contract files not identified with Watergate | Determined an unlikely source. |
| | 13. General Procurement Division Files concerning internal Division administrative | Determined an unlikely source. |
| | 14. Files prior to the Watergate era (earlier than 1967), except on a selective basis | Determined generally an unlikely source. Selectively searched only where some possible association with Watergate. |
| 25X1A | 15. Supply Division Records [REDACTED] | Determined an unlikely source. |
| | 16. Supply Division Voucher Files | Determined an unlikely source, and individual examination would require a greater time span than allotted for this review (70-80,000 annual volume). |
| | 17. Motor Vehicle Asset Files | Indicate only office of assignment, registration, etc. Information concerning use is not contained in these files. |
| 25X1A | 18. Supply Division Files on overseas stations, other [REDACTED] | Determined an unlikely source. |
| | 19. Daily Truck Dispatch Sheets | No specifics are recorded except general destination, driver, and time of day. |
| | 20. Truck Movement Requests prior to 1972 | Records are not available for earlier years. |

21. Depot Operations Files concerning internal Depot administrative matters (budget, travel, accountings, etc.) Determined an unlikely source.
22. Property-on-Loan to Agency Components Files Ultimate user or use is not identified.
23. Miscellaneous Supply Division Files including:
- a. budget
 - b. imprest funds
 - c. excess property
 - d. MILSTRIP/FEDSTRIP requisitions
 - e. vehicle armoring
 - f. ADP listings
 - g. stock replenishment
 - h. internal administrative
- Determined unlikely sources.
24. Logistics Services Division Files concerning internal operations and administration and including:
- a. budget and personnel
 - b. organization and management
 - c. building care reports
 - d. energy conservation
 - e. vehicle requisitions and reports
 - f. delegations of authority
 - g. fuel and utility records
 - h. imprest funds
 - i. office responsibilities
 - j. special clearances
 - k. CRAMS (space) report
 - l. mail count
 - m. badge requests
 - n. U.S. postal service
 - o. stamp inventory
 - p. [REDACTED]
 - q. motor pool policy
 - r. road test files
 - s. parking files
 - t. fine arts files
 - u. exec. dining room files
- Determined unlikely sources.

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25. Procurement Management Contract Files in Archives covering period 1962 to 30 June 1967. Prior to Watergate era. (Directorate Action Officers were requested, however, to report any contract action prior to 30 June 1967 that may have been associated with Watergate -see item 20, Attachment 2.)
26. Procurement Management Vendor Files prior to FY 1973 on purchases of less than \$2,500. Vendor Files not available prior to FY 1973. (Directorate Action Officers were requested, however, to report any item or service purchased for their use prior to FY 1973 which could have association with Watergate -see item 20, Attachment 2.)
27. Correspondence held by the Director of Logistics and Deputy Director of Logistics on an eyes only basis and pertaining to Logistics personnel, career management, and other administrative matters. Determined an unlikely source.

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C-E-R-T-I-F-I-C-A-T-E

SUBJECT : Records Search for Watergate-Related Material

REFERENCES: (a) Multiple Adse Memo dtd 26 Mar 74 fr IG,
subject: Watergate-Agency File Review

(b) Meeting 12 Apr 74 Conducted by Mr.
[REDACTED] on Agency-Watergate File
Review Action Plan

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I certify that:

a. Subject search, as assigned to me, was conducted during the period 16 April - 3 May 1974 in accordance with written and verbal guidance received.

b. All Office of Logistics records determined to have a marginal or better chance of containing Watergate-related material were examined during the search.

c. Records described in Attachment 4 of the report accompanying this certificate were screened out and not physically examined for the reasons specifically stated in that Attachment.

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[REDACTED]
Plans and Programs Staff
Office of Logistics

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Records Search

FROM:

Director of Logistics
1206 Ames Bldg

EXTENSION

2551

NO.

DATE

7 MAY 1974

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for
Management & Services
7 D 18 Hqs

2.

3.

4.

5.

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12.

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